

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES**

**AUGUST 22, 2024    6:30 PM    LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE**

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, John Boogaard, Shelly Cahoon [7:01PM via video-conferencing], Linda Eygnor, Lesley Haffner, Travis Kerr

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 17 students, staff and guests

Prior to the BOE meeting there was a public hearing held regarding the District-Wide School Safety Plan and the Code of Conduct.

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:34p.m.

**Approval of the Agenda:**

Motion for approval was made by John Boogaard and seconded by Linda Eygnor with the motion approved 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of August 22, 2024.

**2. Public Access to the Board:**

- Cary Merritt thanked the Board of Education for the one-time longevity payment that was received in June.
- Jasen Sloan addressed the Board of Education regarding access to information, Superintendent Goals, District policy adherence, and asset tracking.
- Paul Statskey addressed the Board regarding the District Safety Plan and concerns with the Code of Conduct.

**EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Tina Reed and seconded by Travis Kerr with motion approved 6-0.

Time entered: 6:49 p.m.

Return to regular session at 6:59 p.m.

**3. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lesley Haffner and seconded by John Boogaard with the motion approved 6-0.

- a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of August 8, 2024.

- b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated July 29, August 2, 5, and 16, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

15095	15040	15020	15108					
IEP Amendments:								
14009	14349	12767						

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Approve District-Wide School Safety Plan and Building-Level Emergency Response Plans

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the comprehensive School Safety Plan and Building Level School Emergency Response Plans for the 2024-2025 school year.

e. Approve Code of Conduct

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Code of Conduct for the 2024-25 school year.

f. Award Bid for Surplus Equipment

It is the recommendation to award the NRWCS D Surplus Equipment Bid to the following Auction International bidders:

**RESOLUTION**

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the highest bidder.

Items	Amount
Assorted Gym Vinyl Wall Matt Pads	\$25.00
Lifting Weights & Benches	\$310.00
York Barbell Weight Rack with Barbells	\$210.00
Little Prince Tennis Ball Laucher	\$100.00
Total Auction Amount:	\$645.00

g. Personnel Items:

1. Letter of Resignation Nena Barnes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Nena Barnes as Cleaner, contingent upon her appointment as School Monitor, effective August 27, 2024.

2. Appoint Food Service Helper – Emma Chavez Trejo

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52-week probationary appointment of Emma Chavez Trejo as a Food Service Helper, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: August 28, 2024-August 27, 2025

Salary: \$16.07/per hour

3. Appoint School Monitor – Nena Barnes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26-week probationary appointment of Nena Barnes as a School Monitor, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: August 28, 2024-February27, 2025

Salary: \$19.77/per hour

4. Creation of Non-Instructional Positions

**RESOLUTION**

Whereas, the North Rose-Wolcott Central School District has determined that it is necessary establish other positions according to Wayne County Civil Service Rules, and therefore;

Be it resolved, that the Board of Education hereby establishes the following classified civil service positions effective August 28, 2024:

<u>Position</u>	<u>Classification</u>
1 – 1.0 Teacher Aide	non-competitive

5. Appoint Teacher Aide – Darlene Wilson

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Darlene Wilson as a Teacher Aide, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: August 28, 2024-August 27, 2025

Salary: \$15.50 per hour

6. Create and Appoint Coordinator of Student Behavior Standards – Gino Pirozzolo

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following 1.0 FTE position and approves the following appointment:

**Position:** Coordinator of Student Behavior Standards

**Appointment/Name:** Gino Pirozzolo

**Assign./Loc:** District

**Civil Service Title and Status:** Coordinator of Student Behavior Standards, Provisional

**Classification/Hourly Rate:** Non-Exempt / \$28.85 per hour (minus applicable deductions)

**Effective Date:** August 19, 2024

7. Appoint Recreation Assistant – Fitness Center

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Christopher Zerniak as a Recreation Assistant – Fitness Center at rate of \$15.00/hour for the 2024-2025 school year.

8. Coaching and Athletic Department Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Boys Volleyball Coach	Modified	Brian Cole	1	1	\$2,062
Volunteer Assistant Boys Volleyball Coach	Modified	Kelly Cole			Volunteer
Girls Volleyball Coach	Modified	Carrie Hoestermann	1	1	\$2,062

9. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Erica Ragan	HS	Class of 2027 Advisor	1	1	\$670
Eric Simpson		Athletic Event Staff			As per NRWTA contract

10. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Christie Bradford

**4. Policies**

A motion for approval of the following items as listed under Policies is made by Linda Eygnor and seconded by Tina Reed with the motion approved 6-0.

a) Approval of Policies

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

<b>7000</b>	<b>Students</b>	
7110	Comprehensive Student Attendance	Revised
7540	Suicide Prevention	Revised
7611	Children with Disabilities	Revised
<b>8000</b>	<b>Instruction</b>	
8310	Purposes of Instructional Materials and Academic Freedom	Revised

**5. Items requiring a roll call vote:**

A motion for approval of Items #1 is made by Tina Reed and seconded by Linda Eygnor, it was adopted and the

following votes were cast:

1. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

	Jennifer Kerr	Travis Kerr		
Lucinda Collier	Voting	<u> X </u>	yes	___ no
Tina Reed	Voting	<u> X </u>	yes	___ no
John Boogaard	Voting	<u> X </u>	yes	___ no
Shelly Cahoon	Voting	<u> X </u>	yes	___ no
Linda Eygnor	Voting	<u> X </u>	yes	___ no
Lesley Haffner	Voting	<u> X </u>	yes	___ no
Travis Kerr	Voting	<u> abstained </u>		

A motion for approval of Items #2 is made by John Boogaard and seconded by Lesley Haffner, it was adopted and the following votes were cast:

2. Coaching and Athletic Department Appointments

Marc Blankenberg recommends the following individuals to fill coaching positions.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Volunteer Assistant Boys Soccer Coach	Varsity	Travis Kerr			Volunteer

Lucinda Collier	Voting	<u> X </u>	yes	___ no
Tina Reed	Voting	<u> X </u>	yes	___ no
John Boogaard	Voting	<u> X </u>	yes	___ no
Shelly Cahoon	Voting	<u> X </u>	yes	___ no
Linda Eygnor	Voting	<u> X </u>	yes	___ no
Lesley Haffner	Voting	<u> X </u>	yes	___ no
Travis Kerr	Voting	<u> abstained </u>		

A motion for approval of Items #3 is made by Linda Eygnor and seconded by Travis Kerr, it was adopted and the following votes were cast:

3. Appoint Architect- SEI Design Group

**WHEREAS**, the Board of Education of the North Rose-Wolcott Central School District is familiar with the personnel, work, and professional services of the architectural firm SEI Design Group, and believes this firm to provide quality work and services and to be knowledgeable in their field, particularly in regard to New York State public school districts; and

**WHEREAS**, the voters of the North Rose-Wolcott Central School District (“School District”) authorized by referendum a capital project entailing the improvement and renovation of the District’s buildings, and known as the 2023 *Capital Improvement Project: Renovations And Improvements of the District High School, Elementary School*

and Leavenworth Middle School (“2023 Capital Project”);

**WHEREAS**, the Board of Education believes that it is in the best interests of the North Rose-Wolcott Central School District to appoint the Architectural Firm as the School District’s architect for the 2023 Capital Project, to perform such duties, work and assignments as the Superintendent of Schools or his designee believes the firm to be best suited and consistent with the School District’s best interests;

**THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT** that it hereby appoints SEI Design Group, D.P.C., as the architect for the North Rose-Wolcott Central School District for the 2023 Capital Improvement Project and charges its Superintendent of Schools or his designee(s) to specify to the firm the projects and assignments for which the Architectural Firm shall provide professional services, as the Superintendent of Schools deems advisable and in the best interests of the North Rose-Wolcott Central School District for the 2023 Capital Project.

**BE IT IS FURTHER RESOLVED**, and the Board hereby authorizes the Superintendent of Schools and his designee(s) to negotiate such terms and agreements as are necessary to give effect to this resolution with the above-specified firm, for review and approval of the Board of Education.

**BE IT FURTHER RESOLVED**, that this resolution takes effect immediately upon its adoption.

Lucinda Collier	Voting	<u>  X  </u>	yes	_____	no
Tina Reed	Voting	<u>  X  </u>	yes	_____	no
John Boogaard	Voting	<u>  X  </u>	yes	_____	no
Shelly Cahoon	Voting	<u>  X  </u>	yes	_____	no
Linda Eygnor	Voting	<u>  X  </u>	yes	_____	no
Lesley Haffner	Voting	<u>  X  </u>	yes	_____	no
Travis Kerr	Voting	<u>  X  </u>	yes	_____	no

A motion for approval of Items #4 is made by John Boogaard and seconded by Tina Reed, it was adopted and the following votes were cast:

4. Appoint Construction Management – DGA Builders, LLC

**WHEREAS**, the Board of Education of the North Rose-Wolcott Central School District is familiar with the personnel, work, and professional services of the Construction Management Contractor, DGA Builders, LLC and believes this contractor to provide quality work and services and to be knowledgeable in their field, particularly in regard to New York State public school districts; and

**WHEREAS**, the voters of the North Rose-Wolcott Central School District (“School District”) authorized by referendum a capital project entailing the improvement and renovation of the District’s buildings, and known as the 2021 Capital Improvement Project: Renovations And Improvements of the District High School, Elementary School and Leavenworth Middle School (“2023 Capital Project”);

**WHEREAS**, the Board of Education believes that it is in the best interests of the North Rose-Wolcott Central School District to appoint the Construction Management Contractor as the School District’s construction contractor for the 2023 Capital Project, to perform such duties, work and assignments as the Superintendent of Schools or his designee believes the firm to be best suited and consistent with the School District’s best interests;

**THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT** that it hereby appoints DGA Builders, LLC, as the Construction Management Contractor for the North Rose-Wolcott Central School District for the 2023 Capital Improvement Project and charges its Superintendent of Schools or his designee(s) to specify to the firm the projects and assignments for which the Construction Management Contractor shall provide professional services, as the Superintendent of Schools deems advisable and in the best interests of the North Rose-Wolcott Central School District for the 2023 Capital Project.

**BE IT IS FURTHER RESOLVED**, and the Board hereby authorizes the Superintendent of Schools and his designee(s) to negotiate such terms and agreements as are necessary to give effect to this resolution with each above-specified firm, for review and approval of the Board of Education.

**BE IT FURTHER RESOLVED**, that this resolution takes effect immediately upon its adoption.

Lucinda Collier	Voting	<u> X </u>	yes	_____	no
Tina Reed	Voting	<u> X </u>	yes	_____	no
John Boogaard	Voting	<u> X </u>	yes	_____	no
Shelly Cahoon	Voting	<u> X </u>	yes	_____	no
Linda Eygnor	Voting	<u> X </u>	yes	_____	no
Lesley Haffner	Voting	<u> X </u>	yes	_____	no
Travis Kerr	Voting	<u> X </u>	yes	_____	no

**Board Member Requests/Comments/Discussion:**

- Linda Eygnor discussed having students serve on the BOE. The Board will wait for further information before making a decision.

**Good News:**

- Freshman Orientation
- NYSBBA Retreat
- School is starting

**Informational Items:**

- Claims Auditor Reports

***EXECUTIVE SESSION:***

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Tina Reed and seconded by Travis Kerr with motion approved 7-0.

Time entered: 7:12 p.m.

Return to regular session at 7:49 p.m.

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Linda Eygnor and seconded by Lesley Haffner with motion approved 7-0.

Time adjourned: 7:50p.m.

*Tina St. John*

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Tina St. John, Clerk of the Board of Education